

## Getting Started with MyDeVry Portal

### What is the MyDeVry Portal?

The MyDeVry Portal serves as an entry point to access Oracle applications such as the Oracle Student System (OSS) Faculty Self Service and Access job related training documentation from The Learning Center. The Faculty Self Service will allow you to view student lists and manage academic grades.

### Accessing the MyDeVry Portal

1. To access the MyDeVry Portal, you must first log into web-based interface by entering <http://my.devry.edu> into the *address bar* of your web browser.

A “Welcome to DeVry University Intranet” and Login Screen appears as shown below.

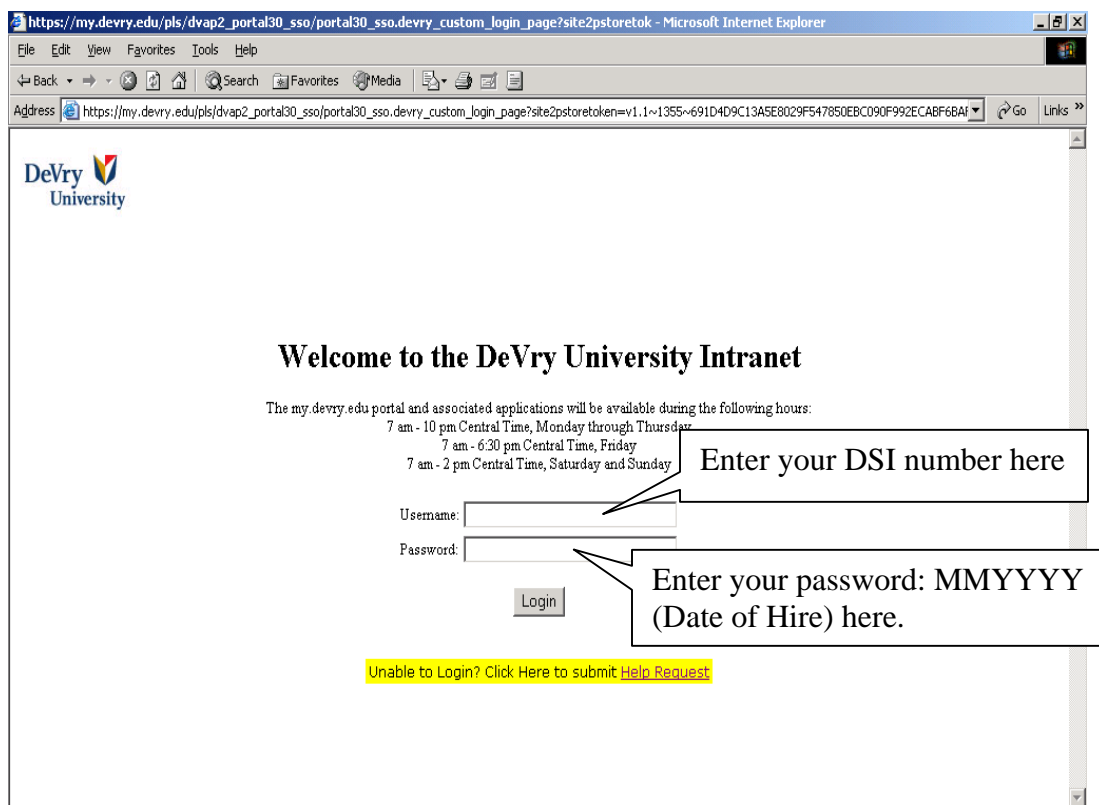


Figure 1

Welcome to DeVry University Screen

**Note:** The first time you log in you will be prompted to change your password. Your new password should contain at least **six** characters, one which needs to be a **number**.

A “Welcome” Screen appears as shown below.

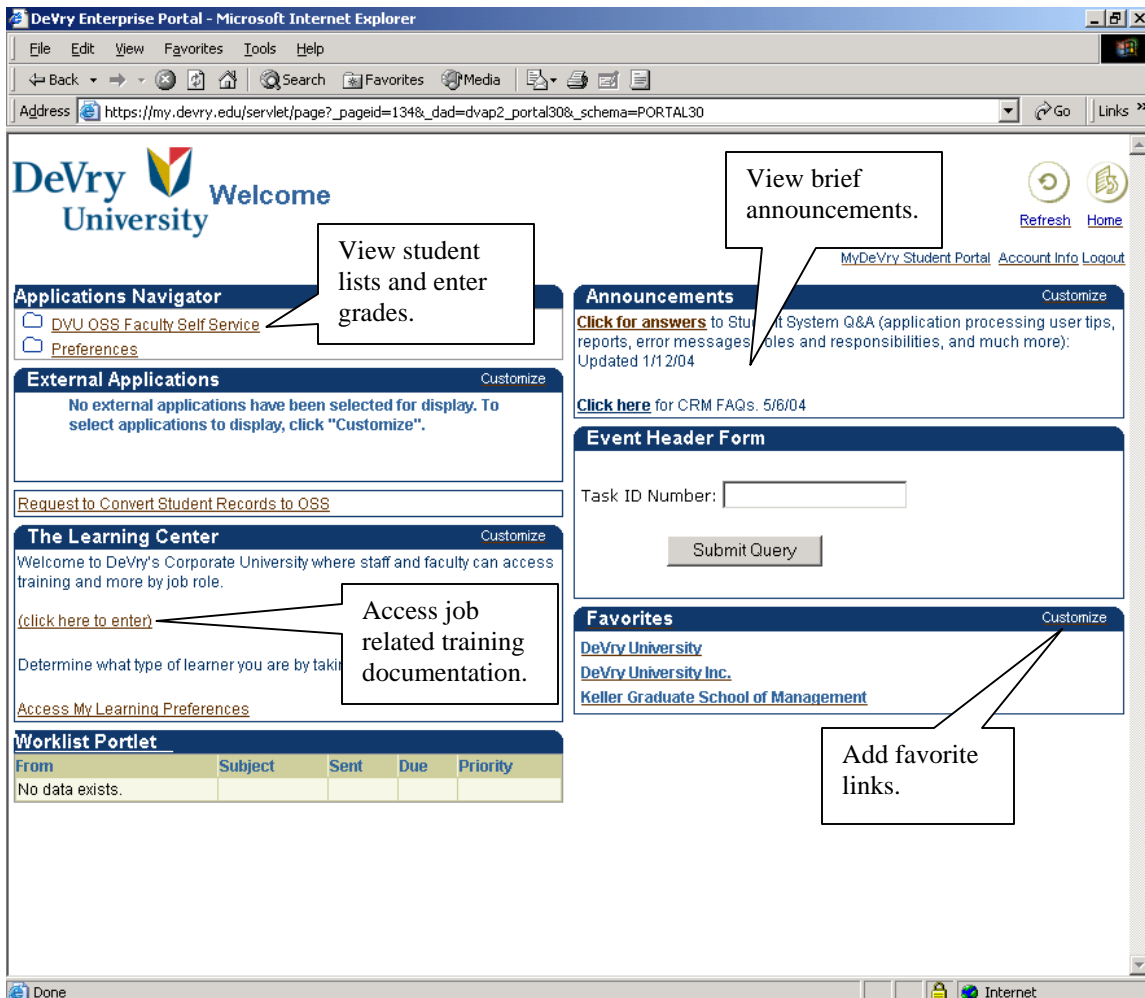


Figure 2

Welcome Screen

3. You have now logged into your MyDeVry Home Page. From this page you can access Oracle applications such as the OSS Faculty Self Service, view announcements, access the Learning Center, and add favorite web links.

Note: Please refer to online quick reference guides, Faculty Quick Reference Guide and Faculty Self Service, to learn to create student lists and enter grades online.